



उत्तर पूर्वीय पुलिस अकादमी / North Eastern Police Academy
भारत सरकार / Govt. of India
गृह मंत्रालय / Ministry of Home Affairs
उमसाव / Umsaw, मेघालय / Meghalaya/ 793 123
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No. NEPA/Estt/Adv.-Proposal//403/2023/Vol-IV/ 18884-87 Dated 28/12/2023

To,

1. The Director/Director General of IB, CBI, BSF, CISF, ITBP, BPR&D, NSG, SPG, NIA, NCB, NCRB, Assam Rifles, DCPW, SSB, NDRF and SVP NPA, LNJN, NICFS, FSLs, CRPF, Re-Settlement, Ministry of Defence.
2. The Director General of Police of all States/UTs.
3. The Section Officer, PT Section, MHA, New Delhi – for uploading on MHA's website.
4. The Department of personnel & Training, Ministry of Personnel, PG and Pensions, Govt. of India, North Block, New Delhi, 110001 – for uploading on DOPT website.

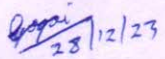
Sub: Inviting nomination for filling the post of "Swimming Coach", General Central Service Group- "B" Gazetted, Non-Gazetted, Non-Ministerial in the Pay Matrix Level 6 (Rs.35400-112400) of the Pay Matrix in North Eastern Police Academy, Umsaw by deputation (Including Short Term Contract)- reg.

Sir,

Nominations are invited for 01 post of "Swimming Coach", General Central Service Group- "B" Gazetted, Non-Gazetted, Non-Ministerial in the Pay Matrix Level 6 (Rs.35400-112400) of the Pay Matrix in North Eastern Police Academy, Umsaw by deputation (Including Short Term Contract).

2. The eligibility criteria (educational qualifications, experience, etc.) are furnished in the enclosed **Annexure-I**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
3. It is requested that the above post may kindly be circulated among all Departments / Institutions / Offices under your charge and also hosted on websites. The nominations of eligible officers along with, (a) their bio-data in the prescribed proforma (**Annexure-II**) duly attested, (b) Copies of Annual Confidential Reports for the last five years (2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) duly attested by an officer not below the rank of Deputy Secretary, (c) details of major and minor penalties for the last 10 years and (d) Certificate(s) of Integrity, Vigilance and Cadre Clearance, may please be forwarded to this Academy **through proper channel** at the earliest and in any case not later than 60 days from the last day of the date of publication of the advertisement in the Employment News.
4. Application received incomplete in any respect or those not accompanied by the documents / information mentioned in para 3 above will **NOT** be considered. The cadre controlling authorities may kindly ascertain that the particulars sent by the officers are correct as per the service record. Officer may elect to draw either the pay in the scale of pay of deputation post or his Basic Pay in the parent cadre as per rule.

Encl: Annexure I & II


(Dr. S. Gogoi)
CMO (NFSG) / HOO

Copy to: Computer Section, NEPA – for uploading on Academy's website.



Annexure-I

Details of the post of "Swimming Coach" in North Eastern Police Academy, Umsaw-793123

1. Name of the Post : Swimming Coach
2. Classification of the post : General Central Service Group- "B" Gazetted, Non-Gazetted, Non-Ministerial
3. Scale of Pay : Level 6 (Rs.35400-112400) of the Pay Matrix
4. DA, HRA & other allowances : As admissible under Central Govt. Rules amended from time to time.
5. Training Allowance : As admissible under Central Govt. Rules amended from time to time.
6. Method of Recruitment : By deputation (Including Short Term Contract) failing which by Direct Recruitment.
7. Eligibility Criteria

Deputation

Officers of the Central Government or State Government or Union territories Administration or recognized research institutions or public sector undertakings or autonomous bodies or statutory organization.

- (a) (i) holding analogous post on regular basis in the parent cadre or Department;
(ii) with six years regular service in the Level – 5 (Rs.29200-92300) in the pay matrix; and
- (b) possessing the educational qualifications and experience as prescribed for direct recruits under column (7).

8. Deputation period : The period of deputation (including short term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department or Central Government shall ordinarily not exceed three years.

The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years, as on the last date of receipt of applications.



9. Nature of Duty : (i) Imparting theoretical as well as practical training to the trainees, staff and children in swimming.
(ii) Training the trainers, so that they can be developed as swimming coach.
(iii) Ensuring safety/security of the swimmers so that they are safe.
(iv) Ensuring that swimming pool is hygienically maintained.
(v) Organizing swimming competitions.

10. Selected candidate will have the option to draw his/her basic pay in the scale of pay of his/her parent department plus following Allowances admissible during the period of deputation or pay and allowances of deputation post.

- (a) Training Allowance (inclusive Deputation Duty Allowance) @24% on basic pay of revised pay matrix.
(b) SDA @ 10% on basic pay of revised pay matrix
(c) Transport Allowance as per slab & other facilities like Rent free accommodation, Medical, Education, Welfare etc.

S. Gogoi
28/12/23

(Dr. S. Gogoi)
CMO (NFSG) / Head of Office



CURRICULUM VITAE PROFORMA (For the post of _____)

1. Name of the Candidate :
(in block Letters)
2. Date of Birth :
(in Christian era)
3. Date of retirement under :
Central / State Govt. Rules.
4. Educational Qualifications :
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

	Qualification / Experience Required	Qualifications / Experience Possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. Details of Employment including present post held with details in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office / Institution	Post held	From	To	level in the pay matrix (Indicate & basic pay)	Nature of duties



8. Nature of present employment, i.e., Ad-hoc or temporary or Quasi-Permanent or permanent.
9. In case the present employment is held on deputation / contract basis, please state –
 - (a) The date of initial appointment:
 - (b) Period of appointment on deputation/ Contract:
 - (c) Name of the parent office/ Organisation to which you belong:
10. Additional details about present employment: Please indicate whether working under (indicate the name of your employer against relevant column)
 - (a) Central Govt.
 - (b) State Govt.
 - (c) Others
11. Please state whether you are working in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of Pay? if yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Total Emoluments per month now drawn:
14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular / Advertisement)
(Note: Enclose a separate sheet, if the space is insufficient)
15. Please state whether you are applying for Deputation:
16. Whether belongs to SC / ST:
17. Remarks
(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / scholarship / Official Appreciation (iii) Affiliation with the professional bodies / Institutions / societies and (iv) any other information:

(Note: Enclose a separate sheet, if the space is insufficient)



I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date: _____ Contact Address _____

Mobile No. _____

Email ID _____

Countersigned

(Employer with Seal)

Certificate to be given by Head of the Office of the Applicant

1. Certified that particulars furnished by Shri / Smt. / Kum. _____ have been verified from his / her record and found correct.
2. No vigilance case is either pending or contemplated against Shri / Smt. / Kum. _____. His / her integrity is certified.
3. No major / minor penalty was imposed on Shri / Smt. / Kum. _____ for the last 10 years as per records in the Ministry / Department.
4. Attested copies of Annual Confidential reports for the preceding five years (from 2018 to 2023) are enclosed.

Signature of head of the Office with seal

